



SHERATON

EST. 1937

VALLEY FORGE KING OF PRUSSIA

VENUE CONTACT

- Nancy Schwoebel
Catering Sales Manager
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NSchwoebel@sheratonvalleyforge.com

AV CONTACT

- Mark Lonabaugh
Director of Event Technology
Audio Visual Solutions
267-444-3809
mark@avmeetings.com

PARKING

- Complimentary

ROOM BLOCK

- [Book your group rate for FutureCon Events](#)
- For assistance please contact Melissa Coletti mcoletti@sheratonvalleyforge.com

SHIPPING INSTRUCTIONS

Incoming Packages

- Address all packages as follows:
 - o Attn: (Contact Name)
HOLD FOR FUTURECON - (Name of Company)
Sheraton Valley Forge King of Prussia
480 N Gulph Rd
King of Prussia, PA 19406
- Not to arrive more than 3 days prior to arrival
- No shipping/handling fees

Outgoing Packages

- Package, seal, and label all packages. Schedule pickup arrangements for next day and leave packages on empty booth tables