



VENUE CONTACT

- Tarrah Brewsaugh
Event Manager
O: 410-691-4507 | C: 410-946-7656
Tarrah.Brewsaugh@marriott.com

AV CONTACT

- LaMar Lynch
Director, Event Tech II | Encore
410-870-9143
Lamar.Lynch@Encoreglobal.com

PARKING

- Daily Self-Parking: Complimentary | Overnight \$10

ROOM BLOCK

- [Book your group rate for FutureCon](#)
- Last Day to Book: Monday, January 12, 2026

SHIPPING INSTRUCTIONS

Incoming Packages

- Please complete the [Shipping and Receiving Procedure Form](#) in Sponsor Resource Center and submit to both yayah.sesay@marriott.com and tarrah.brewsaugh@marriott.com
 - A secure credit card link will be sent separately in follow-up to ensure payment arrangements are made for all packages shipped. This may also be charged to guestroom by request.
- Receiving/Processing/Handling fees are as follows:
 - Envelope/Letters: Complimentary
 - Packages under 5lbs: \$3.00 each
 - Packages 6-15lbs: \$5.00 each
 - Packages 16-30lbs: \$10.0 each
 - Packages 31-50lbs: \$15.00 each
 - Packages over (oversize) 51lbs including pallets: \$75.00 each

- Incoming packages arriving more than two (2) days in advance will be assessed a \$5 per day storage fee beginning on the third day.
- Please address all packages as follows:
 - C/O Tarrah Brewsaugh
HOLD FOR FUTURECON - (Name of Company)
BWI Airport Marriott
1743 West Nursery Road
Linthicum, MD 21090

Outgoing Packages

- Package, seal, and label all outgoing packages. Schedule pickup arrangements with shipping carrier for next day. Leave on empty booth tables.