

# COBB CENTER ATLANTA

## VENUE CONTACT

- Oscar Riddle  
770-989-5063  
oriddle@cobb Galleria.com

## AV CONTACT

- DAVID ADAMS  
Main: 770.989.5055 | Mobile: 404.903.0404  
dadams@onservices.com

## SHIPPING INSTRUCTIONS

### Incoming Packages

**Not more than 3 days before**

### Address-See Shipping Form

Two Galleria Parkway, Atlanta, GA 30339

Label all packages **HOLD FOR FUTURECON**

The shipping notification form (available on the Cobb Galleria Centre website or on FutureCon resource center) should be completed and attached to the package. At a minimum, include the event name, date of function, event location and booth number (if applicable).

**All fees go on master account.**

### Outgoing Packages

To ship packages from the Centre, contact the public safety office at 770-989-5065. A street address, account number, and a carrier (scheduled by the sender) must be identified on the shipping label.

**Leave packages ??**

## PARKING

- \$10 per car

### Nearby Hotel

Embassy Suites by Hilton Atlanta Galleria  
2815 Akers Mill Road SE, Atlanta, Georgia, 30339, USA  
770-984-9300  
Across the street from the Cobb Energy Center