



COBB ENERGY PERFORMING ARTS CENTRE  
2800 Cobb Galleria Parkway, Atlanta, GA 30339  
Telephone (770) 916-2911

## SHIPPING/RECEIVING NOTIFICATION FORM

### CLIENT INFORMATION

Event Name \_\_\_\_\_ Event Date \_\_\_\_\_ Exact Event Location \_\_\_\_\_  
Company Name \_\_\_\_\_ Phone # \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### DELIVERY INFORMATION

<b>Deliver To:</b>	Shipping/Receiving Cobb Energy Performing Arts Centre 2800 Cobb Galleria Parkway Atlanta, GA 30339	<b>Carrier:</b> (Circle One)    UPS    FedEx    Airborne    Other: _____
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### RECIPIENT INSTRUCTIONS

<b>Special Instructions:</b>	
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### CHARGES

( ) \$25    Weight < 20 lbs                      ( ) \$35    Weight < 20-100 lbs ( ) \$ _____ Weight > 100 lbs (\$60 for each 100 lbs rounded to the nearest 100 lbs)	Total # of packages sent:	
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