



Hilton Salt Lake City Center

VENUE CONTACT

- Lize Cutright
Senior Catering Sales Manager
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AV CONTACT

- Eddie Barton
Sales Manager
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PARKING

- Daily parking is complimentary

HOTEL ROOMS

- Booking Link for Best Rate: bit.ly/2Shjsgz

SHIPPING INSTRUCTIONS

Incoming Packages

- See [Shipping SOP Form](#) in Sponsor Resource Center for instructions and payment information. You will need to email **Lize Cutright** (lize.cutright@hilton.com) to receive a link for CC authorization; this must be completed ahead of arrival to receive your packages.
- Label all packages:
 - ATTN: (Name of On-Site Contact/Guest)
HOLD FOR FUTURECON - (Name of Company)
Hilton Salt Lake City Center
255 S. West Temple
Salt Lake City, UT 84101

Outgoing Packages

- Package, seal, and label all boxes/cases/etc. Schedule pickup arrangements for the next day with shipping carrier. Leave on empty booth tables in Exhibit Area.