

# MARRIOTT DES MOINES DOWNTOWN

## VENUE CONTACT

- Sara Gabriel | Sr Event Manager  
Marriott Des Moines Downtown  
700 Grand Avenue, Des Moines, IA 50309  
T: 515.245.5530 M: 515.443.0126  
[Sara.Gabriel@marriott.com](mailto:Sara.Gabriel@marriott.com)

## AV CONTACT

- Denise Augustine  
515-245-5523  
[Denise.augustine@encoreglobal.com](mailto:Denise.augustine@encoreglobal.com)

## SHIPPING

- Hotel provides complimentary box delivery for up to 5 (five) boxes at minimal weight. All shipping and receiving charges are subject to tax. Due to limited storage space, Hotel will not accept shipments more than 3 (three) business days prior to the start date of the event.

**Each vendor gets their own allocation of boxes it is not for the whole event. So each vendor would get 5 boxes complimentary.**

*If more than 5 packages contact Sara Gabriel T: 515.245.5530 [Sara.Gabriel@marriott.com](mailto:Sara.Gabriel@marriott.com) to make payment arrangements.*

### Incoming Packages:

- Any items being shipped to the hotel must be addressed as follows:  
Des Moines Marriott Downtown  
700 Grand Avenue  
Des Moines, IA 50309  
Guest/Client Name  
HOLD FOR FUTURECON TRADESHOW  
Convention/Group name; Arrival/Event Date
- 1-5 boxes-Complimentary
- Additional boxes, under 40 pounds- \$6.00 per box
- Boxes, over 40 pounds- \$9.00 per box
- Cases- \$44.00 per case
- Pallet(s)- \$165.00 per pallet

### Outgoing Packages

- Package, seal and label all packages. Schedule pickup arrangements with shipping carrier and leave on table.

No handling fees if 5 or fewer packages.

\*Pricing may be subject to change without notice.

## **PARKING**

- Valet 8 hrs \$24 / More \$36

A city owned parking garage is located at 8th Street and Locust Street. It is open to the public and connected to the hotel via skywalk. Their pricing is: \$1.00 per hour, \$7.00 for 12 hours, and \$10.00 for 24 hours. Other parking options can be found at this website:  
[https://www.dsm.city/departments/engineering\\_-\\_division/parking.php](https://www.dsm.city/departments/engineering_-_division/parking.php)

## **ROOM BLOCK**

Here's your reservation link your guest can use to make reservations or call 800.514.4681.

[Book your group rate for CyberSecurity Conference](#)

Event Summary:

CyberSecurity Conference

Start Date: Wednesday, September 24, 2025

End Date: Thursday, September 25, 2025

Hotel(s) offering your special group rate:

**Des Moines Marriott Downtown for 172.00 USD per night – Last Day to Book Wednesday, September 03, 2025**

[Book your group rate for CyberSecurity Conference](#)