

# HYATT REGENCY TORONTO

## VENUE CONTACT

- Celly Kan-Holbrook  
Senior Event Sales Manager  
416.595.2593  
[celly.kan-holbrook@hyatt.com](mailto:celly.kan-holbrook@hyatt.com)

## AV CONTACT

- Jivesh Gupta  
437.328.2988  
[jgupta@stagevision.com](mailto:jgupta@stagevision.com)
- Curtis Batten  
Lead Technician – Toronto Downtown  
Office: 905.890.8200 | Mobile: 289.233.3708  
[cbatten@stagevision.com](mailto:cbatten@stagevision.com) Website: [www.stagevision.com](http://www.stagevision.com)

## ROOM BLOCK

- <https://www.hyatt.com/en-US/group-booking/TORRT/G-FUT3>

## SHIPPING

### Incoming Packages:

- Please see the “[Package Handling Form](#)” on previous page of Sponsor Resource Center and fill out completely. The venue address and special instructions are detailed. These must be applied on outside of each package you ship along with your regular shipping label (i.e. from FedEx/UPS/etc)
- The venue will only accept prepaid packages; all the Customs Clearance Fees/Customs Brokerage Fees for your packages must be prepaid.
- Due to lack of storage space, all packages should be sent to arrive no more than three (3) days prior to function dates.
- It is the sponsor’s responsibility to check on the arrival of any packages and to check to ensure that the contents are intact. The Hyatt Regency Toronto accepts no liability for lost, stolen or damaged goods.

### Outgoing Packages:

- Package, label, and schedule pickup arrangements with shipping carrier. Leave on empty booth tables.

**PARKING**

- The Hyatt Regency Toronto offers 4 levels of underground self-serve parking. Please note that the parking is not owned or operated by the hotel, it is operated by Target Park. The charge for self-service overnight parking includes in-and-out privileges. \
- \$14 per car | Overnight \$40