

SUBURBAN COLLECTION SHOWPLACE

VENUE CONTACT

- Kelsey Miller
Event Coordinator
248-348-5600 Ext.225
kmiller@suburbanshowplace.com

AV CONTACT

- Kevin Zielinski
Live Events Account Executive
734-507-1177
kz@mercurysl.com

PARKING

- Complimentary

SHIPPING INFORMATION

- **Incoming Shipping**
 - See "Conference Center Freight Handling" form in Sponsor Resource Center or via link below for full shipping instructions/information.
 - <https://futureconevents.com/wp-content/uploads/2025/01/Art-Craft-Conference-Center-Freight-Handling-Kit-202525.pdf>
 - This form **MUST** be filled out and precede arrival of packages to venue.
 - Label all packages: HOLD FOR FUTURECON
- **Outgoing Shipping**
 - Package, label, and make pick up arrangements for all packages.
 - Leave packages on empty vendor tables.

ROOM BLOCK

- Reservations may also be made by logging on to:
https://novi.place.hyatt.com/en/hotel/home.html?corp_id=G-CSEC

Use the Group Code: [G-CSEC](#) to receive your discounted group rate of **\$149.00**. Once the arrival and departure date have been entered, click on special rates and then enter the Group Code in the Group Code Box (make sure to include the G when entering the code).

All reservations must be accompanied by a first night room deposit, or guaranteed with a major credit card. Hotel will not hold any reservations unless secured by one of the above methods. *Per the group contract, Cancellations must be received a minimum of (72) hours prior to arrival for a full refund. Cancellations received less than (72) hours prior to arrival will forfeit one (1) night room and tax.*

Reservations by attendees must be received on or before January 24, 2025.

Hotel contact is listed below for any assistance with making a reservation:

- Shamin Sanders
Reservations Manager
HYATT PLACE DETROIT/NOVI at the SUBURBAN COLLECTION SHOWPLACE
46080 Grand River Ave, Novi MI 48374, USA
248-513-3532
shamin.sanders@hyatt.com