

SUBURBAN COLLECTION SHOWPLACE

VENUE CONTACT

- Kelsey Miller
Event Coordinator
248-348-5600 Ext.225
kmiller@suburbanshowplace.com

AV CONTACT

- Kevin Zielinski
Live Events Account Executive
734-507-1177

PARKING

- Complimentary

SHIPPING INFORMATION

- **Incoming Shipping**
 - See "Conference Center Freight Handling" form in Sponsor Resource Center or via link below for full shipping instructions/information.
 - <https://futureconevents.com/wp-content/uploads/2025/01/Art-Craft-Conference-Center-Freight-Handling-Kit-202525.pdf>
 - This form **MUST** be filled out and precede arrival of packages to venue.
 - Label all packages: HOLD FOR FUTURECON
- **Outgoing Shipping**
 - Package, label, and make pick up arrangements for all packages.
 - Leave packages on empty vendor tables.

ROOM BLOCK

- **Reservations may also be made by logging on to:**
https://novi.place.hyatt.com/en/hotel/home.html?corp_id=G-CSEC

Use the Group Code: [G-CSEC](#) to receive your discounted group rate of **\$149.00**. Once the arrival and departure date have been entered, click on special rates and then enter the Group Code in the Group Code Box (make sure to include the G when entering the code).

All reservations must be accompanied by a first night room deposit, or guaranteed with a major credit card. Hotel will not hold any reservations unless secured by one of the above methods. *Per the group contract, Cancellations must be received a minimum of*

(72) hours prior to arrival for a full refund. Cancellations received less than (72) hours prior to arrival will forfeit one (1) night room and tax.

Reservations by attendees must be received on or before January 24, 2025.

Hotel contact is listed below for any assistance with making a reservation:

- Shamin Sanders
Reservations Manager
HYATT PLACE DETROIT/NOVI at the SUBURBAN COLLECTION SHOWPLACE
46080 Grand River Ave, Novi MI 48374, USA
248-513-3532
shamin.sanders@hyatt.com