

HILTON LAX

VENUE CONTACT

- Gloria Urbina
Senior Catering Sales Manager
310-410-6128
gloria.urbina@hilton.com

AV CONTACT

- Yeeni Beas
Sales Manager, Venues
O: 310-337-5355 | M: 310-925-1776
yeeni.beas@encoreglobal.com

PARKING

- Discounted Rates: \$27 self and \$33 valet
- Directions:
<https://www.google.com/maps/dir/Current+Location/5711%20W%20Century%20Blvd,Los%20Angeles,CA,90045,USA/>

HOTEL ROOMS

- Guest Room Booking Instructions: 10% Off Bar-NO ROOM BLOCK
 1. Go to hotel website: [LAX Hotels - Hilton Los Angeles Airport](#)
 - a. In put code ZSG under the Group Code
 2. Or call 1-800-Hiltons and ask for the **ZSG** catering discounted rate of 10%

SHIPPING

1. Fill Out Shipping Handling Form (**Attached**) **PACKAGE HANDLING FORM**
 2. Email form to Gloria Urbina (Catering Manager)
 3. Label all packages: **HOLD FOR FUTURECON + Event Date**
 4. Shipping Out: Leave Boxes on table with LABEL, call for pick up arrangements (Hotel to ship out if requested and arranged with Gloria)
- Fees \$3 per package
 - \$6 51-100 lbs

Address:

Hilton Los Angeles Airport
ATTN: Gloria Urbina + FutureCon
HOLD FOR FUTURECON - (Company Name)
5711 West Century Blvd
Los Angeles, CA 90045