

# Salt Lake City Sheraton Venue Information

## **VENUE CONTACT**

Lehi Falepapalangi

801-534-3477

[Lehi.falepapalangi@sheratonsaltlakecity.com](mailto:Lehi.falepapalangi@sheratonsaltlakecity.com)

## **AV CONTACT**

Dirk Hooley

801-534-3444

[Dirk.hooley@encoreglobal.com](mailto:Dirk.hooley@encoreglobal.com)

## **PARKING**

Daily \$15

Hourly

- \$5 for the first 2 hours
- \$8 for up to 10 hours

## **ROOM BLOCK**

[Click here to book your group rate for FutureCon](#)

## **SHIPPING INSTRUCTIONS**

### **INCOMING PACKAGES**

Sheraton Salt Lake City Hotel

150 West 500 South

Salt Lake City, UT 84101

Label all packages: **HOLD FOR FUTURECON - (COMPANY NAME)**

- Handling/Storage Fee: \$5 per box/package, \$50 for large items
- Packages not to arrive more than 3 days prior
- **Fill out the Shipping & Receiving Form in Sponsor Resource Center and send to venue contact: . Please address the packages ATTN or C/O to Lehi M. Falepapalangi**  
[Lehi.falepapalangi@sheratonsaltlakecity.com](mailto:Lehi.falepapalangi@sheratonsaltlakecity.com)

A credit card form for handling/storage fee will then be sent from venue in return.

### **OUTGOING PACKAGES**

Package, label, and seal all packages and schedule pickup arrangements with shipping carrier.

Bring packages to front desk and they will direct where to take them.

