

## Tampa Hilton Westshore Venue Information Date change

### Venue Contact

Kyle McShera  
813-874-5009  
kylemcshera@remingtonhotels.com

### AV Contact

Carlos Fernandez  
727-267-1388  
[carlos.fernandez2@encoreglobal.com](mailto:carlos.fernandez2@encoreglobal.com)

## Room Block

<https://group.hilton.com/pixxaq>

### METHOD OF RESERVATIONS – INDIVIDUAL CALL-IN

Reservations will be made by individuals calling the Hotel Reservations at 1-800-HILTONS (1-800-445-8667). Individuals must identify themselves as being with the group, C- Tampa Cybersecurity Conference, at the time the reservation is made in order to receive the special group rate. Where available, reservations may also be made on-line by booking through the World Wide Web.

Reservations can also be made directly by the attendee via the Internet using the Personalized Group Web Page. Please visit <http://www.hilton.com/GroupPage> to create your Personalized Group Web Page at least 1 week prior to when housing is scheduled to open.

### GUARANTEED RESERVATIONS

Individuals can guarantee reservations with first nights pre-payment, or a credit card guarantee.

**Cut-Off Date for Reservations: Monday, 4/22/2024. Any reservations needing to be made or modified after this date will be made based on availability at the group rate, or at the prevailing rate.**

- All room charges from guest rooms will be set up to individual pays on own.
- Each guest will be required to provide a credit card at check in for incidentals. The hotel does place a hold of \$100 per night.
- Cancellation policy is 48 hours prior to arrival.
- Overnight Parking is \$8 for your group! Follow the parking signs and register your Parking with the same name on your reservation.
- booking link to be used to reservations: <https://group.hilton.com/pixxaq>

## CUT OFF DATE

All guest room accommodations will be held until 30 days prior to your meeting date, Wednesday, May 22, 2024, the "Cut off date", April 22nd, 2024, all unreserved rooms will be released for sale to the general public. Any reservation requests received after the "Cut off Date" including modifications, name changes and additions for the group will be accepted on a space and rate available basis. Release of rooms for general sale following the "Cut off Date" does not affect FutureCon Events's obligation as discussed in this agreement to utilize guest rooms.

## CHECK-IN/CHECK-OUT

Check-in time is 3:00PM. While the Hotel will make every reasonable effort to accommodate guests who arrive before the check-in time, guest rooms may not be immediately available.

Baggage storage will be available for a small handling fee.

Check-out time is 12:00PM. Late check-out requests will be reviewed based on hotel demand. A late departure fee of \$75.00 per room may apply. An early departure fee of \$75.00 will apply to reservations that are changed after check-in. A late check-out after 4pm is subject to a charge equal to the published (non-discounted) rate for that night

**Group Housing Manager** – Veronica Nazor, [VeronicaNazor@remingtonhotels.com](mailto:VeronicaNazor@remingtonhotels.com) – for making, changing, cancelling reservations including rooming lists-when contacting Veronica copy Daniela Cabrera [danielacabreara@remingtonhotels.com](mailto:danielacabreara@remingtonhotels.com)

## Parking

Complimentary day

**Overnight Parking is \$8 for your group! Follow the parking signs and register your Parking with the same name on your reservation.**

## Shipping

### Incoming Packages

Address: Hilton Tampa Airport Westshore, 2225 N Lois Ave Tampa Fl, 33607

Attn: **Kyle McShera** / The Tampa Cybersecurity Conference (813) 874-5009

The hotel must be notified 3 days in advance and any consignments shipped to the hotel should include the following information on the package: attention: (onsite contact to collect package) along with the organization / conference name and arrival date. Materials will only be received 3 days prior to the event date. Label all packages HOLD FOR FUTURECON.

**Fill out CC form**

**Put Kyle McShera and tracking number on form**

Fees

0-5lbs \$5

6-20lbs \$10

21-50lbs \$15

Over 50lbs \$25

Crates/Display cases \$25

The hotel does not accept COD shipments and all arrangements with regard to shipping must be prepaid. All shipments must be routed directly to the hotel.

**Outgoing Packages**

Seal, label and make pick up arrangements and leave on table.