



# JW MARRIOTT

ATLANTA BUCKHEAD

NAME OF CONFERENCE		COMPANY NAME	
ON-SITE CONTACT NAME	ON-SITE CONTACT NUMBER		ON-SITE CONTACT EMAIL
DELIVERY DATE RANGE			

\$5 Per Box Holding Fee

Email completed form to Carolyn Smith - [Carolyn.Smith@marriott.com](mailto:Carolyn.Smith@marriott.com)  
Once this request form is submitted, a Hotel Representative will contact you for your  
Credit Card Information.

**1. Please include the below info on the label.**

**Attention: FutureCon Event Dec 2023**  
**Vendor Booth Name**  
**JW Marriott Atlanta Buckhead**  
**3300 Lenox Road NE**  
**Atlanta, GA 30326**

**2. If shipping multiple boxes, please include number of boxes.**

**3. If shipping with FedEx Ground, please call 1-800-463-3339 or visit their website at [www.fedex.com](http://www.fedex.com) to schedule a pickup.**