

Philly Venue Contact/Parking/Shipping/Room Block

Hotel Contact

Diana Almada

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dalmada@sheratonvalleyforge.com

AV Contact

Mark Lonabaugh

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Rooms

Villanove Vendors

Centennial 1 & 2 Attendees

Parking

Complimentary

Shipping Instructions

Incoming Packages

Notify hotel of shipping arrangements

Group name (in care of) the hotels representatives name

Day of group event

Return Address

Your Name

Sheraton Valley Forge Hotel

480 N Gulph Rd

King of Prussia, PA 19406

Label all Packages: HOLD FOR FUTURECON

\$5 fee incoming and outgoing

Not more than 3 days prior

Outgoing Packages

Everyone seal, label and make pick up arrangements must be made within 48 hours after the meeting ends.

Room Block

Cut-Off Date: The Hotel agrees to hold the above noted room block until April 4th, 2023.

[Book your group rate for FutureCon 2023](#)

You will find the information for your online reservation link below. If you have questions or need help with the link, please do not hesitate to ask. We appreciate your business and look forward to a successful event.

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<https://www.marriott.com/event-reservations/reservation-link.mi?id=1672773710145&key=GRP&app=resvlink>