

<b>NAME OF CONFERENCE</b>		<b>START DATE</b>	<b>END DATE</b>	<b># OF EVENT DAYS</b>
<b>COMPANY NAME</b>		<b>ON-SITE CONTACT NAME &amp; NUMBER</b>		<b>ROOM/ BOOTH NAME/NUMBER</b>
<b>BILLING ADDRESS</b>		<b>CITY &amp; STATE</b>		<b>ZIP CODE</b>
<b>ORDER BY</b>		<b>EMAIL</b>		<b>PHONE</b>

Email completed form to the Encore Representative listed above.  
 Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.  
 Labor charges, sales tax, loss damage waiver, and service charges may apply.

VIDEO / PROJECTION	QUANTITY	DESCRIPTION	REGULAR RATE
PROJECTOR PACKAGE		Projector, Screen, Cart, Power, and HDMI. Ready for your device.	\$881.81 with Taxes & Fees Daily
PROJECTOR SUPPORT PACKAGE		Screen, Cart, Power, and HDMI. Ready for BYO Projector and device.	\$254.67 with Taxes & Fees Daily
PROJECTOR PACKAGE 2 SCREENS		Same as above X 2 Plus splitter, and wires needed to combine 2 screens	\$2295.69 with Taxes & Fees Daily

MONITOR	QUANTITY	DESCRIPTION	REGULAR RATE
TABLETOP MONITOR		Computer Monitor, power and HDMI cord.	\$255.80 with Taxes & Fees Daily
32" MONITOR		Small TV/Monitor, power and HDMI cord.	\$335.51 with Taxes & Fees Daily
50"-55" MONITOR		Med TV/Monitor, power and HDMI cord.	\$535.04 with Taxes & Fees Daily
LARGER MONITORS		Call for Advanced Sizes	\$ TBD

AUDIO	QUANTITY	DESCRIPTION	REGULAR RATE
1 SPEAKER SYSTEM		1 Powered Speaker, Stand, Wire Lot.	\$360.11 with Taxes & Fees Daily
2 SPEAKER SYSTEM		2 Powered Speakers, Stands, Wire Lot & Mixer board.	\$779.60 with Taxes & Fees Daily
WIRELESS MICROPHONE ADD ON		Handheld or Lavalier Wireless Microphone	\$301.65 with Taxes & Fees Daily

POWER	QUANTITY	DESCRIPTION	REGULAR RATE
120V SINGLE PHASE - 20 AMP		Regular wall power. Extension Cord & Power Strip	\$62.32 with Taxes & Fees Daily
120V THREE PHASE - 60 AMP		Advanced Power Service	\$ TBD

MISCELLANEOUS	QUANTITY	DESCRIPTION	REGULAR RATE
INTERNET		Please give details for this request. Hardline or Wireless Wi-Fi	\$ TBD
LAPTOP		Laptop Computer	\$304.77 with Taxes & Fees Daily
FLIPCHART PACKAGE		Flipchart Stand, Pad, Markers	\$60.96 with Taxes & Fees Daily

\* Rates and prices are subject to change without notice. Updated 11/27/22

If You Are Experiencing Technical Difficulties On Site  
 Please Contact NORM At (419) 566-5007

