

Venue Contact Information/Shipping

Hotel Contact

Cheryl Martinez

619-688-4022

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AV Contact

Manuel Herrera

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Manuel.herrera@encoreglobal.com

Shipping Instructions

Incoming Packages

DoubleTree by Hilton San Diego

7450 Hazard Center Drive

San Diego CA 93108

Label all Packages: HOLD FOR FUTURECON

Outgoing Packages

Fill out vendor form, package, seal, label and make pickup arrangements. Leave on vendor tables.