# **Hotel Contact Information/Shipping**

## **Katherine McDonough**

Catering Sales Manager

## **Westin BWI Airport**

1110 Old Elkridge Landing Road Linthicum, MD 21090 (Direct): 443-577-2721

(Fax): 443-577-2301

Katherine.mcdonough@westinbwi.com

#### **AV Contact**

Kyleem Fielder
Kyleem.fielder@sbmg.com

M:973-855-0466 T:443-577-2404 Audio Visual Technician | Sco

Audio Visual Technician | Scott Brown Media Group, Inc. Hilton BWI & Westin BWI - Baltimore, MD

### **Incoming Packages:**

Westin BWI
1110 Old Elkridge Landing Road
Linthicum Heights USA Maryland 21090
Katherine McDonough
Label all Packages: Hold for FutureCon, date of event, how many packages

You may begin shipping packages when you are ready.

# **Out Going Packages:**

Seal and label all packages, arrange for pick up, leave on vendor table